



**To:**  
**All members of the**  
**Community Wellbeing and Housing**  
**Committee**

*Please reply to:*  
Contact: Karen Wyeth  
Service: Committee Services  
Direct line: 01784 446224  
E-mail: [k.wyeth@spelthorne.gov.uk](mailto:k.wyeth@spelthorne.gov.uk)  
Date: 28 May 2026

## Supplementary Agenda

### **Community Wellbeing and Housing Committee - Tuesday, 2 June 2026**

Dear Councillor

I enclose the following items which were marked 'to follow' on the agenda for the Community Wellbeing and Housing Committee meeting to be held on Tuesday, 2 June 2026:

**10. Proposed Council Transitional Plan 2026/27**

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This report is on the agenda for the Corporate Policy and Resources Committee and may be recommended to this meeting.

A copy of the report and appendices can be viewed [here](#).

The Corporate Policy and Resources Committee has recommended the Community Wellbeing and Housing Committee consider the proposed Council Transitional Plan and provide comments on any areas relevant to the Committee's remit.

Yours sincerely

Karen Wyeth  
Corporate Governance

To the members of the Community Wellbeing and Housing Committee

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

[www.spelthorne.gov.uk](http://www.spelthorne.gov.uk) [customer.services@spelthorne.gov.uk](mailto:customer.services@spelthorne.gov.uk) telephone 01784 451499

Councillors:

S.M. Doran (Chair)

M.M. Attewell (Vice-Chair)

M. Arnold

C. Bateson

J.R. Boughtflower

M. Buck

R. Chandler

R.V. Geach

K.M. Grant

S. Gyawali

Substitute Members:

Councillors: J.T.F. Doran, H.S. Boparai, J.A. Turner, T. Burrell  
and K.E. Rutherford

## **Consultation on proposed Council Transitional Plan**

### **Community Wellbeing and Housing Committee 2 June 2026**

A proposed Council Transitional Plan was endorsed by the Corporate Policy and Resources Committee (CPRC) on 26 May 2026 for consultation with the Council's Service Committees. Given the pressing timescales for agreeing and implementing the Plan, the Chair has agreed that this matter will be considered through an open discussion at this meeting.

The actions set out in the proposed Transitional Plan are attached at **Appendix A**. The areas most relevant to this Committee are highlighted in yellow within those slides.

#### **Notes**

Due to a range of significant constraints, including Surrey Local Government Reorganisation, it is no longer feasible to deliver the full programme set out in the Council's Corporate Plan 2024–2028. The proposed Transitional Plan therefore provides a clear and focused framework for the Council's final phase as an independent authority. It aims to ensure the continued delivery of services to residents, support for staff, and to position the Council to play an active role in shaping a financially sustainable and resilient West Surrey unitary authority.

The Plan is built around a defined set of deliverable actions aligned to the original CARES corporate priorities, refined to reflect the current operating environment and the ongoing requirement to deliver both statutory and discretionary services. Overall, it seeks to ensure that Spelthorne Borough Council leaves a stable, well-managed, and sustainable legacy, supporting a smooth transition to the new unitary authority.

This approach is intentionally pragmatic and focused on delivery, recognising the significant resource and time constraints faced by the Council. All actions within the Transitional Plan are expected to be delivered within existing budgets and resources. As the 2026/27 budget has already been set, any additional actions proposed must also be accommodated within current financial and staffing resources. Members are therefore asked to identify how any new proposals would be funded, for example through reprioritisation of existing work or the use of available grant funding.

Feedback from Service Committees will be used to refine the Transitional Plan as necessary before it is reported back to July CPRC, with a recommendation for approval by Full Council.

#### **Recommendation**

Members of this Committee are asked to consider the proposed Transitional Plan and provide comments on any areas relevant to the Committee's remit.

#### **Contact:**

Terry Collier, Deputy Chief Executive

Lee O'Neil, Deputy Chief Executive

### **Further background information:**

A full copy of the 26 May 2026 CPRC report and its appendices can be accessed via the following links:

Report:

<https://democracy.spelthorne.gov.uk/documents/s78399/Draft%20Report%20-%20Council%20Transitional%20Plan.pdf>

Transitional Plan:

<https://democracy.spelthorne.gov.uk/documents/s78400/Appendix%20A%20-%20Draft%20Council%20Transitional%20Plan%202026-27.pdf>

Key achievements under Corporate Plan 2024-28:

<https://democracy.spelthorne.gov.uk/documents/s78401/Appendix%20B%20-%20Key%20actions%20delivered%20under%20Corporate%20Plan%202024-28.pdf>

# Community

	<b>ACTION</b>	<b>DELIVERABLES</b>
1	Take a proactive, partnership-led approach to reducing anti-social behaviour (ASB), ensuring residents feel safe in their communities.	<ul style="list-style-type: none"> <li>• Issues will be addressed effectively and consistently, in a timely manner, using the full range of available enforcement powers including Public Spaces Protection Orders, Community Protection Notices and injunctions.</li> <li>• Work with partners to establish a data sharing agreement with the Home Office to manage risks effectively.</li> </ul>
2	Provide additional community facilities which support more active lifestyles and improved health and wellbeing for residents of all ages to provide a lasting legacy into the new West Surrey Council.	<ul style="list-style-type: none"> <li>• Progress plans for a Multi-Use Games Area and deliver a new, inclusive playground in Staines-upon-Thames.</li> <li>• Complete installation of new play areas in Halliford Recreation Ground and Staines Park, and upgrading play areas in Orchard Meadow, Spelthorne Grove and Greenfield Recreation Ground.</li> </ul>
3	Support communities to take pride in where they live by encouraging residents to help protect and care for the borough.	<ul style="list-style-type: none"> <li>• Deliver a further phase of the Love Where You Live campaign.</li> <li>• Encourage groups to respect their place and act to look after their neighbourhood.</li> <li>• Promote the 'report it' tool on the website.</li> </ul>
4	Promote awareness and understanding of the needs, opportunities and contribution of Spelthorne's communities to West Surrey Council.	<ul style="list-style-type: none"> <li>• Prepare information material which describes Spelthorne's features and distinctive issues.</li> <li>• Design and deliver a promotional campaign featuring issues and proposals to West Surrey Council to inform future plans.</li> </ul>

# Addressing Housing Need

	ACTION	DELIVERABLES
1	Accelerate housing delivery to meet identified local need	<ul style="list-style-type: none"> <li>• Develop an affordable housing supplementary planning document (by 30 June).</li> <li>• Review the future of Knowle Green Estates (KGE) as a housing provider.</li> <li>• Ensure the Council's 5-year land supply is robust and develop a five-year programme to deliver the housing numbers set out in the adopted Local Plan.</li> <li>• Develop and implement a plan to deliver affordable housing, including use of the Council's regeneration sites and surplus sites.</li> <li>• Strengthen partnership working with Registered Providers and ensure nominations agreements are put in place and fully accessed.</li> </ul>
2	Regulate the quality and spread of Houses in Multiple Occupation (HMOs)	<ul style="list-style-type: none"> <li>• Following the implementation of the new HMO Supplementary Planning Document (SPD), and borough-wide licensing, ensure that robust enforcement action is taken where necessary.</li> <li>• Review progress and operations by September 2026.</li> <li>• Review options for further development of the Council's HMO licensing scheme to provide greater alignment with the Council's HMO SPD.</li> </ul>
3	Reduce reliance on temporary accommodation and associated costs by taking a proactive and preventative approach to homelessness.	<ul style="list-style-type: none"> <li>• Increase access to sustainable housing solutions.</li> <li>• Reduce the number of households in nightly paid temporary accommodation to 50.</li> <li>• Reduce the average number of days for households in temporary accommodation from 215 days to 120 days by the end of 2026/27.</li> </ul>

# Resilience

	<b>ACTION</b>	<b>DELIVERABLES</b>
1	Deliver financial recovery and long-term sustainability by responding to Government Directions.	<ul style="list-style-type: none"> <li>• Reduce debt by £170m in 2026/27 by implementing a programme of asset rationalisation, in accordance with the Council's Medium Term Financial Strategy.</li> <li>• Deliver the savings and efficiencies identified in the budget for 2026/27.</li> </ul>
2	Support local economic growth.	<ul style="list-style-type: none"> <li>• Assisting 80 start-up and early-stage businesses through the Business Hub and targeted training programmes.</li> <li>• Facilitate the establishment of an Ashford Business Improvement District.</li> <li>• Engage with the major local businesses to facilitate their long-term plans, their continuing support for community and civic activities and the careful transition of key relationships during LGR.</li> </ul>
3	Develop an engagement programme to ensure local community groups and business networks are aware of transition issues from SBC to WSC.	<ul style="list-style-type: none"> <li>• Promote the case for a transitional arrangement to West Surrey Council to ensure continuity of support for community organisations (including the voluntary sector) and small grants schemes.</li> </ul>

# Environment

	<b>ACTION</b>	<b>DELIVERABLES</b>
1	Support Spelthorne’s long-term interests in the development of Heathrow expansion proposals and the River Thames Scheme.	<ul style="list-style-type: none"> <li>• Effective political and officer engagement with Heathrow Airport Limited.</li> <li>• Ensure sufficient resourcing available to engage and respond effectively to all aspects of the Development Consent Order (DCO) process.</li> <li>• Continue to work with the Environment Agency and other partners to support progress of the DCO for the River Thames Scheme.</li> </ul>
2	Commence the required review of Spelthorne’s Local Plan, the Staines Masterplan and other ancillary planning policy documents.	<ul style="list-style-type: none"> <li>• Progress the review of the Local Plan and complete Gateway 1 requirements outlined in Local Plan regulations by mid-October 2026.</li> <li>• Apply for PropTech Innovation Fund Round 6 funding to accelerate the adoption of digital planning tools to fast track the plan-making process.</li> <li>• Complete consultation with residents on Staines Masterplan proposals and deliver site briefs by end of June 2026 with a target of September for adoption of the Masterplan.</li> <li>• To adopt a new Climate Change SPD by end of June 2026.</li> </ul>
3	Reduce the Council’s environmental footprint.	<ul style="list-style-type: none"> <li>• Transitioning the Council fleet from diesel to biodiesel, reducing fleet emissions by up to 98.5%.</li> <li>• Plant 70 new trees.</li> </ul>

# Services

	<b>ACTION</b>	<b>DELIVERABLES</b>
1	Continue to deliver high-quality services that meet residents' expectations.	<ul style="list-style-type: none"><li>• Track, collate, and report on customer satisfaction by analysing data from consultations, feedback exercises, and complaint responses.</li><li>• Use data to inform a structured programme of customer satisfaction and feedback actions, with clear priorities, ownership, and regular monitoring to drive continuous service improvement.</li></ul>
2	Champion Spelthorne's service needs, strengths and partnerships while engaging constructively in Local Government Reorganisation.	<ul style="list-style-type: none"><li>• Ensuring local priorities are understood and reflected as part of a successful transition to West Surrey Council.</li></ul>
3	Support and prepare staff for transition into West Surrey Council.	<ul style="list-style-type: none"><li>• Rebuilding confidence through training and development, strong leadership, clear priorities and effective, consistent communication.</li></ul>

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